

St Andrews Baptist Church
132 South Street, St Andrews,
Fife KY16 9EQ
Registered charity numbers: CR 31772;
SCO 08794

GIFT AID DECLARATION

I, _____
(Title) (First names)

(Surname in block capitals)

of _____

(Full address with postcode)

want St Andrews Baptist Church to treat as
Gift Aid Donations all donations I have
made in the past 4 years and all donations
I make from the date of this declaration
until I notify you otherwise.

Signed: _____

Date: _____

See the Notes overleaf.

Standing Order Form

To the Manager

Dear Sir/Madam,

Please pay to St Andrews Baptist Church
Account number: 19340967
Sort code: 80:22:60
at the Bank of Scotland, PO Box 1000,
BX2 1LB, the sum of

£ _____ (in figures) (_____

_____ (in words))

commencing on (date) _____

and continuing monthly until further notice.

Name: _____

Address: _____

Account Number : _____

Sort Code : _____ - _____ - _____

Signature: _____

Date: _____

Giving to St Andrews Baptist Church

Standing Orders

Many members and friends of the church
already use standing orders to make
payments directly into the church's bank
account. This has practical advantages for
you as the giver – it helps you to plan your
giving; you won't need to hunt for the right
money every week; and if you are away on
holiday, the payments are still made
automatically. If you would like to give by
standing order, please complete the
attached form and give it to your bank, or
you may do this online on your own
account.

Gift Aid

St Andrews Baptist Church is a registered
charity, so taxpayers can enable the
church to reclaim tax on all their gifts to the
church. If you would like to do this, please
complete the attached form and return it to
the treasurer@standrewsbaptist.org.uk

In order to reclaim the right amount of tax,
the Treasurer needs to know exactly how
much you give during each tax year. So if
you give in the offering during church
services, you will need to use freewill
offering envelopes, which can be obtained
from the Church Secretary.

Notes on Gift Aid:

1. You can cancel this declaration at any time by notifying the Church Treasurer. It will then not apply to donations you make following the cancellation or any later date you specify.
2. You must, in the tax year of the donation, pay an amount in income tax and/or capital gains tax at least equal to the tax that the church will reclaim.
3. Please note that if you support more than one charity through Gift Aid, they cannot reclaim in total more than the tax you actually pay. You should inform the charities if they might inadvertently do this.
4. If you pay tax at the higher rate, you can reclaim further tax relief in your Self-Assessment tax return.
5. The person who signs this form must make the donations and must pay the tax. If you are married and both of you are taxpayers and wish to make individual donations, please ask for another form so that each of you completes and returns a separate declaration.



St Andrews Baptist
Church

Standing Orders

and

Gift Aid

Charity registered in Scotland
no. SCO 08794